



LIBERIAN
REGISTRY



THE REPUBLIC OF LIBERIA
**LIBERIA MARITIME
AUTHORITY**



Office of Deputy Commissioner of Maritime Affairs

RE-REGISTRATION OF LIBERIAN VESSEL (for performing a single last voyage for recycling under the Green Ship Recycling Program)

Provisional Certificate of Registry

A. LIST OF REQUIREMENTS FROM SELLER

- ☐ 1. LETTER OF REQUEST for Permission for Sale
- ☐ 2. EVIDENCE OF AUTHORITY (if applicable)
- ☐ 3. RELEASE of existing mortgage(s) (if applicable)
- ☐ 4. PAYMENT of Seller's fees

B. LIST OF REQUIREMENTS FROM BUYER

- ☐ 1. REGISTRATION OF OWNER in Liberian Corporate Registry
- ☐ 2. APPLICATION FOR REGISTRATION and DELETION (RLM101-GR)
- ☐ 3. EVIDENCE OF AUTHORITY (if applicable)
- ☐ 4. PROOF OF OWNERSHIP
- ☐ 5. LETTER OF UNDERTAKING (Ship Recycling Plan)
- ☐ 6. PAYMENT of fees (Registration & Deletion fees) * *Deletion Requirements provided separately.*

C. LIST OF TECHNICAL REQUIREMENTS

- ☐ 1. CLASS: Evidence of Seaworthiness; Verification of class status
- ☐ 2. CONVENTION COMPLIANCE: STCW, ISM and ISPS
- ☐ 3. GREEN RECYCLING COMPLIANCE: IHM, SRP and IRRC
- ☐ 4. LIABILITY INSURANCE COMPLIANCE



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EXPLANATION OF RE-REGISTRATION REQUIREMENTS

A. SELLER

1. LETTER OF REQUEST for Permission for Sale:

A copy of duly executed current Owner's Letter of Request for Permission for Sale stating the name of the Buyers and that the vessel will continue registration in Liberia.

2. EVIDENCE OF AUTHORITY (if applicable):

A copy of duly executed and acknowledged Power of Attorney or a copy of a Corporate Resolution authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute Letter of Request for Permission for Sale and the Bill of Sale on behalf of the owner.

Note: Directors and officers of the owner do not have to submit their evidence of authority.

B. BUYER

1. REGISTRATION OF OWNER in Liberian Corporate Registry:

A vessel registered in Liberia must be owned by a Liberian entity (Corporation, Limited Liability Company, Limited Partnership, etc.) or by an entity existing in another jurisdiction that registers in Liberia as a Foreign Maritime Entity (FME). Alternatively, an entity existing in another jurisdiction may re-domicile into Liberia for free.

The registration of the vessel's owner must be completed with LISCR's Corporate department (corporate@liscr.com) or a regional office of your choice before the vessel can be registered in Liberia.

Allow at least three (3) working days to register a Liberian entity or an FME prior to registering the vessel.

Name availability: Please check the availability of the intended name of the vessel owner. Names that are identical or too similar to an existing Liberian entity cannot be accepted.

Important: The name of the vessel owner in the vessel registration and mortgage recording documents must match the name of the vessel owner registered in Liberia.

2. APPLICATION FOR REGISTRATION:

A copy of a duly executed Form RLM-101-GR. Deletion requirements are provided separately.

3. EVIDENCE OF AUTHORITY (if applicable):

A copy of duly executed and acknowledged Power of Attorney, or a copy of a Corporate Resolution or Minutes of the Meeting, authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required.

Note: Directors and officers of the owner do not have to submit their evidence of authority.

4. PROOF OF OWNERSHIP:

A copy of a duly executed and notarized/acknowledged Bill of Sale (BOS) stating the name of the applicant as the buyer.

Signature(s) notarization/acknowledgement is permitted by a Liberian Special Agent, Liberian Consul, notary public, or other officer authorized to administer oaths by the law where acknowledgment is made. Consularization or apostille are not required by Liberia.

BOS format: Liberia does not require any specific format of BOS. One of the printed forms commonly used by the international maritime community is acceptable (BIMCO, UK/MCA, Norway, Panama etc.).



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5. LETTER OF UNDERTAKING:

If the confirmation of acceptance of the ship or the ship recycling plan is not available at the time of registration of the vessel, LISCR will accept a photocopy of a Letter of Undertaking stating that those documents will be provided to LISCR within 30 days of the vessel's re-registration in Liberia but prior to deletion of the vessel from Liberia whichever comes first.

C. EXPLANATION OF TECHNICAL REQUIREMENTS

1. CLASS:

Note: *If classification society does not change, no class documents are required.*

If there is a transfer/change of class at the time of re-registration, the following requirements apply:

- a. A copy of the Transfer of Class Agreement (TOCA) between the losing and gaining (new) class society; or
- b. A statement or email from the gaining class society stating that they are conducting surveys for transfer of class and, upon satisfactory completion, will issue Statutory Certificates on behalf of Liberia. It must be received at least one (1) working day in advance of re-registration closing date.

2. CONVENTIONS COMPLIANCE:

- a. STCW: a copy of Application for Minimum Safe Manning Certificate – Form FR CER-006-01
- b. ISM: a copy of ISM Declaration of Company and Person/DPA – Forms RLM-297A & RLM-297B
- c. ISPS: a copy of CSO Declaration and Ship Security Plan if applicable – Form RL 5004

3. GREEN RECYCLING COMPLIANCE:

- a. **Inventory of Hazardous Materials (IHM parts 1,2 & 3)**
- b. **Ship Recycling Plan (SRP):** A copy of the ship recycling plan issued by the approved Green Ship Recycling Facility. A copy of the ship recycling plan issued by the approved Green Ship Recycling Facility.
- c. **International Ready for Recycling Certificate ("IRRC"):** A mandatory IRRC certificate will be issued by LISCR following the final survey.

If any of the above listed Green Recycling Compliance documents are not available at the time of re-flagging into Liberia, then an undertaking by the Applicant to provide them within thirty (30) days from the date of registration of the vessel in Liberia or before the arrival to the Green Ship Recycling Facility, whichever is earlier.

Note: Contact LISCR Regulations and Standards Department (regsandstandards@liscr.com) for all necessary guidance regarding Green Recycling Compliance documents.

Note: If the Liberian Registered Owner is not the final party delivering the Vessel to the Green Ship Recycling Facility, an Undertaking of Hong Kong Convention Compliance shall be signed by the Registered Owner and the Shipowner handing over the Vessel to the Green Ship Recycling Facility.

4. LIABILITY INSURANCE:

- a. **Bunker Civil Liability Convention for Oil Pollution Damage 2001 (Bunker Spill):** a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons).
- b. **Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal):** a copy of WRC Blue Card (vessel of more than 300 gross tons).
- c. **Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution):** a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).